

# **DEPARTMENT OF CHARITABLE GAMING INSTANT BINGO/SEAL CARD RECONCILIATION**

**ORGANIZATION:** \_\_\_\_\_ **DCG#:** \_\_\_\_\_ **DATE:** \_\_\_\_\_ **BINGO MANAGER:** \_\_\_\_\_

Signature \_\_\_\_\_

Column	A	B	C	D	E	F	G	H
<b>Beginning inventory of opened deals carried forward from the previous bingo session</b>								
Line							Take In	Payout
1.	Totals from the previous session's Form 105 (Line 16, Column G and H)							
<b>Deals opened during the bingo session</b>								
Line	Serial #	Deal Name	Form #	Ticket Price	# of Tickets	# of Free Tkts	Take In	Payout
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.	Totals from Form 105-A (Line 22, Column G and H of Page 1)							
11.	Total Lines 1 through 10							
12.	Total of the prizes added to the instant progressive pot amount from deals opened during this bingo session							
<b>Ending inventory of opened deals to be carried forward to the next bingo session</b>								
Line	Serial #	Deal Name	Form #	Ticket Price	# of Tickets	# of Free Tkts	Remaining Take In	Remaining Payout
13.								
14.								
15.								
16.	Total Lines 13 through 15							
17.	Total of the instant progressive pot paid by check or cash							
<b>Instant Progressive Pot</b>								
	Beginning Balance (prior session carry over)							
+	Additions (from Line 12, Column H above)							
-	Payouts (from Line 17, Column H above)							
=	Carry Over Balance							
							TOTAL SALES GROSS RECEIPTS	TOTAL PRIZES PAID OUT

<b>Cash Reconciled</b>	
Change Fund	19.
Prizes Paid by Check	20.
Total Sales (from Line 18, Column G)	21.
Total Prizes (from Line 18, Column H)	22.
Total Cash to Account For (Lines 19 + 20 + 21 - 22)	23.
Cash on Hand	24.
Overage/ (Shortage)	25.

Shortage, if Line 23 is larger than Line 24.  
Overage, if Line 24 is larger than Line 23.

**Totals for Bingo Session**  
Lines 11 - 16  
(Column G)

(Totals to be included on Bingo Session Reconciliation Summary (Form 103))

**Lines 11 - 12 - 16 + 17**  
(Column H)